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Introduction

Who is the Salesforce Certified Development Lifecycle and Deployment Designer?

The candidate looking to obtain the Development Lifecycle and Deployment Designer Certification assesses the architecture environment and requirements, and designs an environment management solutions on the Force.com platform that meet the requirements. The candidate has experience communicating solutions and design trade-offs to business and IT stakeholders.

The experience and skills that the candidate should possess are outlined below:

- Has 5+ years of experience delivering software solutions, including 2 years on the Salesforce platform.
- Provides experienced guidance on the appropriate choice of platform technology.
- Understands architecture options and design trade-offs, and has the ability to communicate design choices.
- Is aware of program and project governance best practices.
- Has experience with project and development lifecycle methodologies.
- Has experience providing requirements traceability through the project’s lifecycle.
- Is aware of Salesforce and third-party application development lifecycle tools.
- Understands test plan design and evaluating effectiveness.
- Is able to architect an environment management plan on the Force.com platform.
- Is aware of tools that can be used to automate environment management and deployment tasks.
- Understands the Salesforce Metadata API and its features and limitations.
Learn Materials

General Resources

Here are some comprehensive general resources that are a good starting place for your self-paced study.

Development Lifecycle Guide

Whether you are an architect, administrator, developer, or manager, this guide prepares you to undertake the development and release of applications on the Force.com platform. It starts with the most basic scenario, using a developer sandbox and change sets. Later chapters address other development environments, tools, and processes for more complex enterprise scenarios.

NOTE: Please register in the Salesforce Success Community and join our Architect Success group here.
General Overview

The following pages will introduce you to various focuses within the Development Lifecycle and Deployment expertise. You will be introduced to relevant objectives that require a very specific set of skills and the curated learn materials that will help you to achieve them.

1. Development Lifecycle
2. Deployment Techniques and Considerations

Each learning resource has a related skill level: **Beginner**, **Intermediate**, or **Advanced**. Resources marked Core cover essential concepts, while those marked Recommended provide additional materials for further edification.
1. Development Lifecycle

This section will focus on the processes and tools involved in planning and building large-scale enterprise applications on the Force.com platform.

1.1 Undertake the development and release of applications on the Force.com platform.

Development Lifecycle Guide

Whether you are an architect, administrator, developer, or manager, this guide prepares you to undertake the development and release of applications on the Force.com platform. It starts with the most basic scenario, using a developer sandbox and change sets. Later chapters address other development environments, tools, and processes for more complex enterprise scenarios.

Tags: Intermediate, Core

An Introduction to Environments

This article provides an outline of environments available to you while developing and testing on Force.com. It discusses the various editions, best practices, and design considerations, and recommends particular environments during the application lifecycle.

Tags: Intermediate, Core

Trailhead: Application Lifecycle Management Basics

After completing this unit, you’ll be able to explain what you can develop in production and when to use a sandbox, establish a change process in production, recognize and avoid common mistakes, and assign roles and responsibilities for people on the development team.

Tags: Intermediate, Core
Salesforce Platform Enterprise Environment Management

This installment describes a typical environment management strategy that can be emulated on many Enterprise projects.

Tags: Advanced, Core

1.2 Describe testing strategies and considerations when designing a comprehensive test plan. Fifteen Things to Consider Before Your Next Data Migration

Fifteen Things to Consider Before Your Next Data Migration

This article includes a few things to keep in mind when doing data migration.

Tags: Intermediate, Core

Performance Testing Your Force.com Application

This blog post helps you plan for growth by outlining your application testing options, explaining which ones you should use and when you should use them, and suggesting how you should work with salesforce.com Customer Support to maximize your tests’ effectiveness and value.

Tags: Intermediate, Core

forcefactory: Generate Representative Mock Test Data for Force.com

This post previews a sample app and related techniques that you can use to quickly create all the test data you need for a Force.com application or Salesforce implementation, and helps you avoid disasters that stem from a lack of adequate testing.

Tags: Intermediate, Recommended
1.3 Describe the considerations, stakeholders, and impact of decisions around a technical solution relative to customer project governance and the core components of a governance model.

9 Steps to Effective Change Management

Here are 9 steps to successful change and management of Salesforce releases.

Tags: Beginner, Core

Trailhead: Managing Change with a Governance Framework

After completing this unit, you'll be able to explain the three components of a governance framework, describe the main benefits of a center of excellence, and list three areas where design standards should be applied.

RESOURCE: See “Suggested Activities,” later in this document.
2. Deployment Techniques and Considerations

This section will focus on the processes and tools needed to prepare and plan for a successful implementation. Familiarity with best practices and a well-designed deployment strategy are essential.

2.1 Describe the components of a successful deployment strategy and describe the platform tools, use cases, limitations, and best practices for environment management and data migration strategy.

Change Sets Overview

Use change sets to send customizations from one organization to another.

Tags: Beginner, Core

Trailhead: Deploying from Sandbox with Change Sets

After completing this unit, you'll be able to explain how change sets make deployment safer and easier, set up an organization to receive change sets, validate and deploy an inbound change set, and describe what to do when something you develop isn't available in change sets.

Tags: Beginner, Core

Trailhead: Learn More About Sandboxes

After completing this unit, you'll be able to choose the appropriate sandbox for different scenarios, manage users and licenses in a sandbox, and load data into a sandbox.

Tags: Intermediate, Core
**Sandbox Setup Tips and Considerations**

Sandboxes behave almost the same as your production organization does, but there are some important differences that affect how you configure and test a sandbox organization.

**Tags:** Intermediate, Core

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**Trailhead:** [Plan Your Production Deployment](#)

After completing this unit, you’ll be able to schedule a release using a formalized process and use profiles to limit user access.

**Tags:** Intermediate, Core

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**Change Sets Best Practices**

This Help article sets out a list of Change Sets best practices.

**Tags:** Intermediate, Core

---

**Trailhead:** [Deployment Tool Options](#)

After completing this unit, you’ll be able to choose the appropriate deployment tool, depending on the scenario, and know when to use managed and unmanaged packages in your organization.

**Tags:** Intermediate, Core

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**Force.com IDE**

The Force.com IDE provides a comfortable environment for programmers familiar with integrated development environments, letting you code, compile, test, package, and deploy, all from within the IDE.

**Tags:** Intermediate, Core
Trailhead: Develop and Test with Sandbox

After completing this unit, you’ll be able to describe when to use each different type of sandbox and how often each type is refreshed, check your organization to see if sandboxes exist or are available, create a sandbox, describe what sandbox data templates are, and explain how to create one.

Tags: Intermediate, Recommended

2.2 Describe the capabilities, characteristics, and limitations of Metadata API.

Metadata API Developer’s Guide

Use Metadata API to retrieve, deploy, create, update, or delete customization information, such as custom object definitions and page layouts, for your organization.

Tags: Advanced, Core

Trailhead: Moving Changes Between Environments

After completing this unit, you’ll be able to understand the structure and use of the package.xml file, split a deployment into more than one deployment profile, based on the number of components, deployment time, and dependencies, and monitor the status of deployments in progress.

Tags: Advanced, Core

Salesforce API Series: Release Management with the Metadata API

This webinar focuses on building automation into your release management process using commonly available enterprise tools.

Tags: Advanced, Recommended
2.3 Describe the common tools, benefits, and rationale for using source control and continuous integration for release management.

**Best Practices: Continuous Integration Techniques**

This webpage provides a very quick cheat sheet on continuous integration techniques.

**Tags:** Intermediate, Recommended

**Automating Deployment Between Orgs Using Git Continuous Integration**

Automating the deployment between environments (dev, test, prod, etc.) gives consistency, visibility, and validation to the process. Join us as we cover the theory and best practices of this approach.

**Tags:** Intermediate, Recommended

**How to Set Up Continuous Integration with Git, Jenkins, and Force.com**

Join us as we walk through setting up a continuous integration system for Salesforce development from scratch, using Git, Jenkins, the Force.com Migration Tool, and the Apex Data Loader, following a proven, step-by-step approach that you can use with your own project.

**Tags:** Intermediate, Recommended

**Setting Up Jenkins for Force.com Continuous Integration**

The concept behind a continuous integration, or CI, tool is that a constant flow of development changes and unit testing will be done to detect conflicts and errors within the development cycle itself. It allows you to perform a baseline of quality assurance without much reliance on any manual processes.

**Tags:** Advanced, Recommended
2.4 Describe the benefits and risks of the different implementation development methodologies and recommend the appropriate methodology based on the customer environment.

Introducing Agile Accelerator: How You Can Manage Agile Development Through Salesforce

With Salesforce Agile Accelerator, a new Salesforce Labs app, development teams can track business requirements, measure progress, successfully deliver releases, use drag-and-drop tools to manage backlogs, sprints, and user stories, and collaborate with cross-functional teams through Chatter.

Tags: Beginner, Recommended

RESOURCE: See “Suggested Activities,” later in this document.
Suggested Activities

To practice these activities, you may do one of the following:

- Request a free Practice Org by creating a case [here](#).
  - Question Type: Architect Support
  - Question Detail: Request Practice Org
    
    You should receive login information in about two business days.

- Use your existing Developer org.

- Sign up for a free Developer Edition account [here](#).

1. Keep Track of Online Job Applications [Requirements Traceability]

   1. Create a Word doc with the theoretical problem statement.
   2. Reformat the problem statement into a user story using the following format:
   3. As a__________ I want to ___________ so that ___________.
   4. Create user acceptance criteria for the user story.
   5. Create an Excel document with the breakdown of the problem statement into individual requirements.
   6. Define functional and non-functional tests and tie them to the requirements.
   7. In the development org, start working on one of the requirements and change status in Excel to indicate it.
   8. Once done, mark it in Excel as ready for QA.
   10. Keep track of how those tests behaved and whether they succeeded or failed. If the tests failed during this test run, re-do steps 10 and 11.
   11. Fix the problems.
   12. Rerun the tests.
   13. Mark them as successful.

2. Ant Script

   Using the Force.com migration tool, create an ant script to migrate changes from Development to Production.

   Experiment with the different flags available and the metadata APIs.
3. CRUD-based Calls

Create an application to perform CRUD-based calls. Example code is provided [here](#).

4. Planning Ahead

In the context of the Winter '16 release, after which date will CS3 versus CS1 be different versions? Use this helpful [webpage](#) as a reference.
Build Materials

1. Configuration and Change Management

2.1 Describe the components of a successful deployment strategy and describe the platform tools, use cases, limitations, and best practices for environment management and data migration strategy.

Use Case

A company, Universal Containers, works with different partners and has few admin resources to take care of the day-to-day administration tasks. As a result, UC would like to find a way to automate a set of validations when migrating changes between environments in order to enforce some of their internal rules, like the usage of particular naming conventions and other things along those lines.

Detailed Requirements

1. When a package contains at least one trigger, the administrator wants to be notified and the deployment must be stopped to dedicate some time to review it/them.

2. When a package contains Apex classes or Visualforce pages, the package can be deployed only if the proper naming convention is used, and is prevented if not.

   Visualforce page names should have the following format:

   VFPXXX_<PageName> where XXX represent 3 digits.

   Apex class names should follow the following format:

   VFCXXX<ClassName> or VFCXXX<ClassName> where XXX represents 3 digits.

3. When a package contains objects with custom fields, a verification should be performed to validate if the fields contain descriptions, and the deployment should be stopped if a field description is missing.
Prerequisite Setup Steps

In order to complete this build material, you must have an established proficiency in XML (Extensible Markup Language) and XSLT (Extensible Stylesheet Language Transformations).

1. ANT must be installed and properly configured on your machine.
   - ![You can find more information using the following link:](http://ant.apache.org/manual/install.html)
   - To verify the installation, you can execute the “ant –version” command, and you should see something like:
     
     Apache Ant™ version 1.9.4 compiled on April 29, 2014

2. Extract the ConfigurationManagement_SupportingFiles.zip file.

3. The different ANT commands used in this document will have to be executed from the root folder containing the build.xml file.


5. Modify the build.properties file to reflect your credentials to the target sandbox.

Download the supporting files to complete this build [here](#). The ConfigurationManagement_SupportingFiles.zip file contains the following:
The ExportFolder.log file is generated by the build.xml script itself and may be not present when you check the content of your folder.

The 2 folders, ExportFolder and ExportFolder-1, represent 2 distinct packages. The first contains metadata not compatible with the different rules implemented, and the second contains metadata compatible with the expected rules.

Considerations

- What deployment tool can be considered?
- Do you need to consider a fully custom solution?
- Can we use existing ANT tasks to fulfill some parts of the requirement?
- Can we find an option without real development?
Solution

Best Solution Overview

Different options are possible to fulfill the requirements, but in order to provide a solution that is flexible, easy to use, and easily customizable, the recommended solution is to leverage the options that do not involve code.

Requirement #1: Trigger Check

The first requirement is to be able to validate that a particular package, which is a particular folder, is either not present or does not contain files having a particular extension (here, “trigger”).

The first part of the requirement is to make sure that no trigger file is present in the usual Triggers folder available in an ANT package.

The ANT framework provides tasks that can help in this context. The first task used is called ResourceCount and allows us to count the number of files contained in a particular folder and matching a particular format. The second task is the Fail task that allows a build to be stopped (ANT process) under certain circumstances, such as if the number of files corresponding to triggers is greater than a specific threshold (here, 0). You can find more information on the ResourceCount and Fail tasks in the following links:


With these 2 tasks, we can answer the original requirement. Let’s start with the most important, which is to be able to make sure that there is no trigger in the usual triggers folder.

```xml
<target name="checkTriggersInPackage" depends="trigger.check" if="triggers">
  <property name="trigger.dir" value="${export.folder}/triggers" />
  <resourcecount property="count">
    <fileset id="matches" dir="${trigger.dir}"
      <patternset id="files">
        <include name="**/*.trigger"/>
      </patternset>
    </fileset>
    <fail message="\$\{count\} triggers have been found in \$\{trigger.dir\}"/>
    <condition>
      <resourcecount when="greater" count="0" refid="matches" />
    </condition>
  </fail>
</target>
```
The logic, in bold, counts—thanks to the ResourceCount task—the number of files having the trigger extension in the triggers folder.

The part, handled by the Fail task, compares the number of files counted thanks to the preceding task and compares it with the threshold 0 and stops the build if the number of triggers is greater than 0.

The last part of the first requirement is to make sure that the logic/validation presented above is executed only if there is a triggers folder present in the analyzed package. In the previous code snippet, we can see that the target tag has 2 attributes, which are the depends attribute as well as the if attribute, which execute the target only if the triggers property is set up by the trigger.check target called by the depends attribute. The trigger.check target is provided below and creates the trigger's property if there is a Triggers folder present in the folder dedicated to the analyzed package.

```
1. <target name="trigger.check">
2.  <condition property="triggers">
3.    <and>
4.      <available file="${export.folder}/triggers" type="dir" />
5.    </and>
6.  </condition>
7. </target>
```

The following text shows the output of the target calling the checkTriggersInPackage target on the ExportFolder folder, representing a package containing triggers.

```
$ ant TriggerPresenceValidation-Fail
Buildfile: /Users/xxx/Downloads/ChangeMgmt/build.xml

TriggerPresenceValidation-Fail:
  [echo] Validates if the package present in the 'ExportFolder' folder contains some triggers
trigger.check:

checkTriggersInPackage:

BUILD FAILED
/Users/xxx/Downloads/ChangeMgmt/build.xml:182: The following error occurred while executing this line:
/Users/xxx/Downloads/ChangeMgmt/build.xml:169: '1' triggers have been found in 'ExportFolder/triggers'

Total time: 0 seconds
```
The next text shows the output of the target calling the checkTriggersInPackage target on the ExportFolder-1 folder, representing a package containing no triggers.

```
$ ant TriggerPresenceValidation-Success
Buildfile: /Users/xxx/Downloads/ChangeMgmt/build.xml

TriggerPresenceValidation-Success:
[echo] Validates if the package present in the 'ExportFolder-1' folder contains some triggers
trigger.check:

checkTriggersInPackage:

BUILD SUCCESSFUL
Total time: 0 seconds
```

**Requirement #2: Naming Convention**

Fileset and Selectors can be used to fulfill the requirement around the validation of the naming convention. Indeed, Selectors are a mechanism whereby the files that make up a `<fileset>` can be selected based on criteria other than file name as provided by the `<include>` and `<exclude>` tags. These can be used to validate the naming convention thanks to the regex attribute.

You can find more information on the Selectors:
https://ant.apache.org/manual/Types/selectors.html

```
1. <target name="checkClassesPackage">
2.  <property name="class.dir" value="ExportFolder/classes" />
3.  <resourcecount property="count">
4.   <fileset id="matchesGlobal" dir="${class.dir}" />
5.     <patternset id="files">
6.       <include name="**/*.cls"/>
7.       </patternset>
8.   </fileset>
9.  </resourcecount>
10. <resourcecount property="countNC">
11.  <fileset id="matches" dir="${class.dir}" />
12.   <filename regex="(?:VFC|AP)[0-9][0-9][0-9]_.*.cls"/>
13.  </fileset>
14. </resourcecount>
15. <fail message="Found '${count}' classe(s) which do(es) not follow the naming convention in '${class.dir}'>
16.   <condition>
17.   <resourcecount when="less" count="${count}" refid="matches" />
18.  </condition>
19.  </fail>
20. <echo message="Naming convention validation for classes successful"/>
21. </target>
```
The rest of the previous snippet is very similar to the one used to fulfill Requirement #1. The only difference is in bold and counts the number of files matching the expected naming convention.

The following snippet shows the checkClassesPackage-Fail target that calls the checkClassesPackage target on the ExportFolder folder, representing a package containing an Apex class which does not follow the naming convention.

```
1. <target name="checkClassesPackage-Fail">
2. <propertyreset name="export.folder" value="ExportFolder"/>
3. <echo message="Validates if the package present in the '${export.folder}' folder contains some classes whose name follows the naming convention (in this case the classes do not follow the naming convention)"/>
4. <antcall target="checkClassesPackage">
5.      <param name="class.dir" value="${export.folder}/classes"/>
6. </antcall>
7. </target>
```

The following text shows the output of the preceding target.

```
$ ant checkClassesPackage-Fail
Buildfile: /Users/xxx/Downloads/ChangeMgmt/build.xml

checkClassesPackage-Fail:
   [echo] Validates if the package present in the 'ExportFolder' folder contains some classes whose name follows the naming convention (in this case the classes do not follow the naming convention)

checkClassesPackage:

BUILD FAILED
/Users/xxx/Downloads/ChangeMgmt/build.xml:240: The following error occurred while executing this line:
/Users/xxx/Downloads/ChangeMgmt/build.xml:228: Found '1' classe(s) which do(es) not follow the naming convention in 'ExportFolder/classes'

Total time: 0 seconds
```
The following snippet shows the checkClassesPackage-Success target that calls the checkClassesPackage target on the ExportFolder-1 folder, representing a package containing an Apex class that follows the naming convention:

1. `<target name="checkClassesPackage-Success">
2.   `<propertyreset name="export.folder" value="ExportFolder-1"/>
3.   `<echo message="Validates if the package present in the '${export.folder}' folder contains some classes whose name follows the naming convention (in this case the classes follow the naming convention)"/>
4.   `<antcall target="checkClassesPackage">
5.     `<param name="class.dir" value="${export.folder}/classes"/>
6.   </antcall>
7. </target>

The following text shows the output of the preceding target.

```
$ ant checkClassesPackage-Success
Buildfile: /Users/xxx/Downloads/ChangeMgmt/build.xml

checkClassesPackage-Success:
   [echo] Validates if the package present in the 'ExportFolder-1' folder contains some classes whose name follows the naming convention (in this case the classes follow the naming convention)

checkClassesPackage:
   [echo] Naming convention validation for classes successful

BUILD SUCCESSFUL
Total time: 0 seconds
```

**Requirement #3: Design Standard**

The object's definitions, as many other metadata files accessible thanks to the metadata API, are in the XML format. ANT easily leverages XSLT to offer a way to support the requirement.

The idea here is pretty straightforward and can be described in the following steps:

1. Create a collection of XML documents corresponding to the different objects available in the Objects folder.
2. Loop through the collections of objects.
3. Loop through the fields and check if the field contains a description. If there is no description, create a row for this field which will be added to a CSV file generated through the XSLT transformation.
4. After the generation of the CSV file, the build script will check the size of the CSV file and will stop the build if the size if greater than 0.
The files `designStandardChecks-KO.xsl` and `designStandardChecks-OK.xsl` are 2 XSL stylesheets that differ only by the root folder specifying the package analyzed.

The code snippet below creates a collection of XML documents corresponding to the definitions of the custom objects present in the `ExportFolder` containing 1 object definition with fields having no description:

```xml
<xml:template match="/">
  <xml:for-each select="collection(iri-to-uri('ExportFolder/objects/?select=*.object;recurse=yes'))">
    <xml:apply-templates mode="inFile" select="."/>
    <xml:with-param name="folder">
      <xml:value-of select="tokenize(document-uri(.), '/')[last()-1]"/>
    </xml:with-param>
    <xml:with-param name="filename">
      <xml:value-of select="tokenize(document-uri(.), '/')[last()]"/>
    </xml:with-param>
    <xml:for-each>
      <xml:apply-templates/>
      <xml:with-param name="objectlabel" select="doc:label"/>
      <xml:with-param name="curr-label" select="substring-before($filename,'.')"/>
      <xml:for-each select="doc:fields">
        <xml:text>
          <xml:if test="not(doc:description)">
            <xml:value-of select="substring-before($filename,'.')"/>
          </xml:if>
        </xml:text>
      </xml:for-each>
    </xml:with-param>
  </xml:for-each>
</xml:template>
```

The following code snippet loops through every field and checks the presence of the description attribute, and generates a row for the CSV file if there is no description:

```xml
<xml:template match="doc:CustomObject" mode="inFile">
  <xml:param name="folder"/>
  <xml:param name="filename"/>
  <xml:param name="objectlabel" select="doc:label"/>
  <xml:param name="curr-label" select="substring-before($filename,'.')"/>
  <xml:for-each select="doc:fields">
    <xml:text>,
    <xml:if test="not(doc:description)">
      <xml:value-of select="substring-before($filename,'.')"/>
    </xml:if>
    <xml:text>,
    <xml:value-of select="$objectlabel"/>
    <xml:text>,
    <xml:value-of select="doc:fullName"/>
    <xml:text>,
    <xml:value-of select="doc:type"/>
    <xml:text>&#xa;</xml:text>
  </xml:for-each>
</xml:template>
```
The code snippet below shows the `designStandardCheck` target which has a `review` property allowing you to use one of the 2 stylesheets presented above which, behind the scene, selects a particular package.

```
1. <target name="designStandardCheck" description="Validate that the fields have a description attribute">
2. <property name="review" value="designStandardChecks-KO" />
3. <property name="myclasspath" refid="saxonpath" />
4. 5.
5. <xslt in="dummy.xml" out="$(review).csv" processor="org.apache.tools.ant.taskdefs.optional.TraXLiaison"
   style="$(review).xsl" force="true" classpathref="saxonpath">
6. 7.
7. <factory name="net.sf.saxon.TransformerFactoryImpl"/>
8. 9.
9. 10. <!-- sets the count property : if the size of the file generated by the XSLT task is 0, we consider that there is no missing description
11. (when a description is missing for 1 field, a row is created in the CSV file) -->
12. <resourcecount property="count">
14. <filesset id="matchesGlobal" dir=".">
15. 16.
16. <patternset id="files">
17. 18.
18. <include name="$(review).csv"/>
19. 20.
20. <size value="0" when="more"/>
21. </patternset>
22. </filesset>
23. </resourcecount>
24. 25.
25. <fail message="1 or more fields have no description. More information can be found in the
   $(review).csv file ">
26. <condition>
27. 28.
28. <!-- Check if the count property of the resourcecount task is greater than 0 -->
29. <resourcecount when="more" count="0" refid="matchesGlobal" />
30. </condition>
31. </fail>
32. 33.
33. <echo message="All the fields have a description attribute"/>
34. </target>
```
The following output corresponds to the result of the call to the `checkDesignStandard-Fail` target that calls the XSLT transformation defined in the `designStandardChecks-KO.xsl` file.

```
$ ant checkDesignStandard-Fail
Buildfile: /Users/xxx/Downloads/ChangeMgmt/build.xml

checkDesignStandard-Fail:
  [echo] Validates if the package present in the 'ExportFolder' folder contains some pages whose name follows the naming convention (in this case the pages follow the naming convention)

designStandardCheck:
  [xslt] Processing /Users/xxx/Downloads/ChangeMgmt/dummy.xml to
/Users/xxx/Downloads/ChangeMgmt/designStandardChecks-KO.csv
  [xslt] Loading stylesheet
/Users/xxx/Downloads/ChangeMgmt/designStandardChecks-KO.xsl

BUILD FAILED
/Users/xxx/Downloads/ChangeMgmt/build.xml:342: The following error occurred while executing this line:
/Users/xxx/Downloads/ChangeMgmt/build.xml:330: 1 or more fields have no description. More information can be found in the designStandardChecks-KO.csv file

Total time: 1 second
```

The content of the CSV file generated is the following, where we can find one row per field having no description:

```
| Warehouse__c, Warehouse.City__c, Text |
| Warehouse__c, Warehouse.Location__c, Location |
| Warehouse__c, Warehouse.Phone__c, Phone |
| Warehouse__c, Warehouse.Street, Address__c, Text |
```

**NOTE:** Each of the 2 stylesheets generates a CSV: `designStandardChecks-OK.csv` and `designStandardChecks-KO.csv`.
Complete Example

A target called "deploy-with-check" has been created, which attempts to deploy the package only if the different validations are successful.

1. `<target name="deploy-with-check" depends="INIT,TO,cond2,checkPackage,deployPackage"/>

The following code snippet shows that the checkPackage target that is called just before the deployPackage target in the depends attribute of the deploy-with-check target above calls the different targets covering the 3 different validations covered in the previous sections.

```
1  <target name="checkPackage">
2   <propertyreset name="export.folder" value="ExportFolder-1"/>
3   <antcall target="checkTriggersInPackage">
4     <param name="trigger.dir" value="${export.folder}/triggers"/>
5   </antcall>
6   <antcall target="checkClassesPackage">
7     <param name="class.dir" value="${export.folder}/classes"/>
8   </antcall>
9   <antcall target="checkPagesPackage">
10   <param name="page.dir" value="${export.folder}/pages"/>
11 </antcall>
12 <antcall target="designStandardCheck">
13     <param name="review" value="designStandardChecks-OK"/>
14 </antcall>
15 </target>
```
The following output shows the result of the execution of the deployPackage target, and we can see that the different validations are done.

```
$ ant deploy-with-check
Buildfile: /Users/xxx/Downloads/ChangeMgmt/build.xml

INIT:
  [input] skipping input as property sf.checkOnly has already been set.
  [echo] sf.checkOnly ==> true
  [input] skipping input as property sf.runAllTest has already been set.

TO:
  [input] skipping input as property sf.URL2 has already been set.
  [input] skipping input as property sf.username2 has already been set.
  [input] skipping input as property sf.password2 has already been set.
  [input] skipping input as property sf.token2 has already been set.

check-cond2:
  cond-if2:
    cond-else2:
      cond2:
        checkPackage:
          trigger check:

checkTriggersInPackage:
checkClassesPackage:
  [echo] Naming convention validation for classes successful

checkPagesPackage:
  [echo] Naming convention validation for pages successful

designStandardCheck:
  [xslt] Processing /Users/xxx/Downloads/ChangeMgmt/dummy.xml to
/Users/xxx/Downloads/ChangeMgmt/designStandardChecks-OK.csv
  [xslt] Loading stylesheet /Users/xxx/Downloads/ChangeMgmt/designStandardChecks-OK.xsl
  [echo] All the fields have a description attribute

deployPackage:
  [echo] DEPLOY MetaData to xxx@dev.com
  [echo] serverurl2 => https://login.salesforce.com
  [deploy] Request for a deploy submitted successfully.
  [deploy] Request ID for the current deploy task: 0AFG0000007a5kiKAA
  [deploy] Waiting for server to finish processing the request...
  [deploy] Request Status: Pending
  [deploy] Request Status: InProgress
  [deploy] Request Status: InProgress
  [deploy] Request Status: InProgress (1/3) -- Processing Type: ApexPage
  [deploy] Request Status: InProgress (1/3) -- Processing Type: CustomObject
  [deploy] Request Status: InProgress (8/3) -- Processing Type: ApexClass
  [deploy] Request Status: InProgress (8/3) -- Processing Type: ApexClass
  [deploy] Request Status: InProgress
  [deploy] Request Status: Succeeded
  [deploy] DEPLOYMENT SUCCEEDED ***********
  [deploy] Finished request 0AFG0000007a5kiKAA successfully.

deploy-with-check:
BUILD SUCCESSFUL
Total time: 18 seconds
```
Extension of the Exercise

The build script contains the necessary targets, and especially the all target, to build a sequence of actions extracting the metadata from one org, making a set of validations, and deploying the package if a set of rules is valid.

Troubleshooting

If you receive the following error, this means that you have not added the ant-saleforce.jar file in the Libraries folder.

```
BUILD FAILED
  Cause: The name is undefined.
  Action: Check the spelling.
  Action: Check that any custom tasks/types have been declared.
  Action: Check that any <presetdef> or <macrodef> declarations have taken place.
No types or tasks have been defined in this namespace yet

This appears to be an antlib declaration.
  Action: Check that the implementing library exists in one of:
    - /Users/xxx/Documents/Dev/apache-ant-1.9.4/lib
    - /Users/xxx/.ant/lib
    - a directory added on the command line with the -lib argument

Total time: 1 second
```
2. Environment Management

2.4 Describe the benefits and risks of the different implementation development methodologies, and recommend the appropriate methodology based on the customer environment.

This document demonstrates a use case on environment management. For more details on this topic, please read Introduction to the Force.com Development Lifecycle.

Use Case

Universal Containers is using Salesforce.com to run their sales processes. Their business processes have changed over the years and resulted in some of the legacy overhead being carried over. They have decided to redesign their application leveraging the latest features from the platform. As part of this initiative, they want to address the following challenges:

- The company currently has a mix of admins and developers, and everyone pushes changes to production directly.
- Environment refreshes are not planned, and this results in unavailability of the updated environment and data when required.
- Deployments are not predictable and sometimes take multiple attempts to succeed. UC wants to automate the deployment process.
- The production environment needs to be controlled and auditable for every change that occurs.

Recommend an environment strategy to address these challenges.

Prerequisite Setup Steps

1. Create a Deployment Admin in Salesforce. It's a best practice to have segregation of roles and responsibilities. It helps with auditing and access control.

Considerations

- What are different types of sandboxes available in each of the editions?
- What are the considerations for recommended sandbox type?
- What are the different deployment tools and techniques available with the Force.com platform?
- What are the pros and cons for each of the tools?
- What features can we leverage for auditing
Solution

Best Solution Overview

Step 1: Create a list of environments with actors for each one

- Salesforce provides different types of sandboxes, such as Developer, Developer Pro, Partial Copy, and Full Copy.
- At a bare minimum, the software development lifecycle has three stages: Build, Test, and Live.
- The Build stage is owned by the Developer. The environment used during the build stage will be used by Developers. It will not need a large amount of storage.
- The Quality Assurance team owns the Test stage. The environment used during the test stage will need data for testing. The data migration testing will need a full set of data, and a Full Copy sandbox is the right choice.
- Functional Testing or System Integration testing will need some data for testing but may not need a full set of data, so Developer Pro or Partial Copy sandboxes are the right fit here.
- Performance testing and User Acceptance Testing are the right use cases for a Full Copy sandbox, as it provides a full set of data and baseline application performance.
- The Live stage is Production and only business users have access to it.
Step 2: Map out the environment's structure

Universal Containers is running multiple projects at the same time. However, they want to standardize the process to ensure that the environments are being used optimally. They would like complete autonomy for each of the projects, as well.

Universal Containers is using a Software Configuration Management (SCM) tool for version repository and collaboration. The SCM tool referred to here is Git.

Developer 1 is working on one project in a sandbox, while Developer 2 is working on a separate project in a different sandbox. Each of the projects continues its development and commits the code to the SCM repository.

The Integrated Development sandbox is where both developers commit their project-related codebases and test them together. This is necessary because Project 1 changes may conflict with Project 2 changes. The Integration Development environment identifies those conflicts early in the Software Development Lifecycle so that potential reworking in later phases is avoided.

If the tests in Integrated Development are successful, the project moves on to System Integration Testing (SIT), User Acceptance Testing (UAT), Training, and finally Production.
The Hotfix is an environment that is introduced to the process if there are any Production defects that need to be urgently addressed. This environment—also known as QuickFix or shortest path to Production—is mainly used by the Production Support or Level 1 Support teams. It corrects critical or serious defects at a faster rate through off-cycle deployment.

**Step 3: Define the deployment path from lower environments to higher environments.**

![](DEPLOYMENT FLOW)

In an enterprise environment, Production and other higher environments are controlled. That means access to those environments is limited and all the changes to them need to follow a predefined Change Approval process.

We always recommend that our customers have a different set of environments to aid in the deployment flow.

We use a version control tool to commit all of our changes, since there will most likely be multiple developers working on changes. The tool promotes collaboration between the team and provides auditing on the changes. In this particular diagram, we are using BitBucket.

We use Jenkins as our continuous integration tool for a stable and predictable build and to ensure that recent changes are not resulting in broken test cases. We schedule it to run for every commit into version control.
There are two major results that we are achieving:

1. We ensure that our build is always intact by using a Developer sandbox called Build. Once the first commit has been made, Jenkins retrieves those changes from the repository, runs all the test classes, and deploys to the Build sandbox to make sure all the text classes have run successfully.

2. If there are any failures, Jenkins will notify the developer who broke the build. We don’t have to wait until it deploys to the Production environment to reveal any defects.

Jenkins also automates deployments with the help of the Force.com Migration Tool. While Salesforce does provide change sets and the Force.com IDE as deployment options as well, the Force.com Migration Tool is the best choice for an automated build process. It is an Ant-based script that supports all metadata and allows migration of metadata from one environment to another across different production orgs. This option requires moderate technical skills for initial setup.

Once our build is successfully deployed, it will move into the SIT environment, where the Quality Assurance (QA) team can run all of our integration tests and functional scripts with certain defined data and all possible scenarios. Any defects that are found will be sent back to the Development cycle.

Next, the build will deploy to the User Acceptance Testing environment, where the same and possibly different scripts will be executed and signed off on by power users or business SMEs.

Next, we deploy to the Training environment to train the users.

The final deployment is to the Production environment, where all of our sales and service users will use the system. Any production defects or product enhancement requests will then feed back to the development cycle.
3. Roles and Responsibilities

1.1 Undertake the development and release of applications on the Force.com platform.

Use Case

Universal Containers has been using Salesforce.com for sales and service for over four years. You have been asked to perform a review of Universal Containers’ environment and deployment strategy. They would like to re-architect their current strategy to allow them to be more agile and responsive to their business needs. Over the last four years, they have been using the Force.com IDE to deploy metadata between their sandbox environments and also to production. They also used change sets for a limited time, but their developers found the IDE preferable.

Detailed Requirements

Some challenges they have faced include:

- Unpredictable results when deploying metadata. Sometimes deployments fail when they worked just fine in another sandbox.
- Lack of auditability of what has been released.
- The number of bugs reported from Production after deployments is consistently high and rising.
- The QA team is not able to keep up with the development work being done. Their testing scripts are 80% manual.
- Deployments take upwards of 3 hours, even though the actual deployment in Salesforce takes only 20 minutes. This is due to several failures before a successful deployment.
- Sandbox refreshes also take significant time. They have to manually change users, permissions, and load test data.
- Their release process doesn’t handle parallel development streams very well.
- They are unsure of whether they should have each developer in their own sandbox, multiple developers in a single sandbox, or some hybrid approach.
Current Infrastructure
The current infrastructure at Universal Containers is outlined below:

- They have a 50/50 mix of code developers and point-and-click administrators.
- Their Sales Cloud team releases software every month and their Service Cloud team releases every three months.
- They currently give each developer their own sandbox.
- UC encourages innovation and senior executives often require separate development environments for their teams’ innovation work.

Considerations
1. Who are key individuals/roles involved in the application lifecycle management and deployment?
2. What role is each individual going to play?
3. What are the responsibilities for each role?
4. How do you align different stakeholders towards organizational goals?
5. What key performance indicators (KPIs) are critical to measure the effectiveness of release management?
6. How is the roles/responsibilities alignment tracked and measured?
7. Is the role/responsibility matrix is documented? Is it a formal process?
8. Are there audit and compliance requirements from each role?
Solution

Best Solution Overview

Center of Excellence (CoE) – Key Release Management Roles and Responsibilities

Complex development processes spanning multiple release schedules and systems, as well as the types of changes made in Salesforce orgs, often make the release management process in Salesforce critical and complex. Key aspects to help solve this problem are:

- Identify the key actors/roles and their responsibilities.
- Identify the tools that will be used.
- Standardize the process.
- Identify the key KPIs.
- Monitor and measure the KPIs.

The day-to-day management of the Salesforce practice will be driven by a program team, which comprises functional teams that represent Business, IT Development (scrum), Enterprise Architecture, Environment Management, Release Management, and Support teams. Each function has a variable level of influence in the way release and change Management happens with Salesforce and at the enterprise level. Early identification of the key roles and standardizing their responsibilities will go a long way in ensuring repeatable, successful releases in Salesforce.

![Fig 1. Typical Salesforce Release Management CoE](image-url)
### Role: Program Release Manager

- Coordinates and plans the development projects (work streams) for code drops and merges to System Integration Testing (SIT), Quality Assurance Testing, User Acceptance Testing (UAT), and Production Environments.
- Coordinates code, metadata, and data migrations.
- Smoke tests the release.
- Represents the proposed release and obtain the approvals from Change Approval Board (CAB) /Change Control Board (CCB).
- Creates and sets release calendar for all features and enhancements.
- Coordinates the release with other releases of the enterprise.
- Reviews back-out plans and authorizes the back-out plan (if required.)

<table>
<thead>
<tr>
<th>Role</th>
<th>Key Responsibilities</th>
<th>Sandbox Type</th>
<th>Sandbox Access Level</th>
</tr>
</thead>
</table>
| Program Release Manager     | - Coordinates and plans the development projects (work streams) for code drops and merges to System Integration Testing (SIT), Quality Assurance Testing, User Acceptance Testing (UAT), and Production Environments.  
- Coordinates code, metadata, and data migrations.  
- Smoke tests the release.  
- Represents the proposed release and obtain the approvals from Change Approval Board (CAB) /Change Control Board (CCB).  
- Creates and sets release calendar for all features and enhancements.  
- Coordinates the release with other releases of the enterprise.  
- Reviews back-out plans and authorizes the back-out plan (if required.) | All           | Admin                |

**Fig 2. Release Management CoE team**
<table>
<thead>
<tr>
<th>Role</th>
<th>Key Responsibilities</th>
<th>Sandbox Type</th>
<th>Sandbox Access Level</th>
</tr>
</thead>
</table>
| Project Lead          | • Ensures developers’ code is integrated in the DevInt sandbox environment on daily basis.  
• Ensures that there is a successful build at the end of every day’s development effort.  
• Ensures daily check-in of code and metadata elements that were changed etc. into approved version control system.  
• Responsible for resolving conflicts in changes made in metadata/code etc. by the developers.  
• Maintains the sanity of DevInt sandbox.  
• Ensures the unit test coverage tests are invoked after every build activity.  
• Ensures early resolution of conflicts in changes. For example, code or metadata is reconciled in a timely manner.  
• Ensures that no unauthorized developer makes changes in code beyond the DevInt sandbox environment.  
• Ensures that access to the DevInt sandbox is limited to authorized developers only.  
• Provides necessary metrics and data that show the health of changes in Dev sandboxes as they move to the DevInt Environment. For example, the dashboard of successful builds versus failed builds in DevInt sandbox, etc. | All           | Admin                |
<table>
<thead>
<tr>
<th>Role</th>
<th>Key Responsibilities</th>
<th>Sandbox Type</th>
<th>Sandbox Access Level</th>
</tr>
</thead>
</table>
| Enterprise Architecture Team | Makes recommended list of products/tools, such as:  
  □ Enterprise version control system(s).  
  □ Enterprise testing tools (performance testing, test automation tools).  
  □ Enterprise Integration tools.  
  □ Enterprise Master Data Management tools.  
  □ Enterprise release management tools.  
  □ Enterprise mobile device management tools.  
  Makes recommended processes around:  
  □ Data migration (large volumes).  
  □ Metadata migration.  
  □ Code migration.  
  Representation in Change Approval Board (CAB)/Change Control Board (CCB). | All           | Admin               |
| Development Coordinator      | Responsible for daily builds in the DevInt sandbox environment.  
  Dev Sandbox refreshes.  
  Data priming on Dev Sandboxes.  
  1st-level merge coordinator for parallel developments.  
  Responsible for maintaining the Developer and DevInt sandboxes. | Dev, SIT, UAT | Admin               |
<table>
<thead>
<tr>
<th>Role</th>
<th>Key Responsibilities</th>
<th>Sandbox Type</th>
<th>Sandbox Access Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>Environment Manager</td>
<td>• Maintains all the environments excluding PROD instance.</td>
<td>Dev, SIT, UAT</td>
<td>Admin</td>
</tr>
<tr>
<td></td>
<td>• Authorizes Sandbox refreshes.</td>
<td>(all except Production)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Publishes sandbox refresh schedules.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Plans full sandbox refreshes.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Authorizes the data loads in to sandbox environments.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Report on comparison of various sandbox environments.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Developers</td>
<td>• Ensure early resolution of conflicts in changes; code or metadata is reconciled in a timely manner.</td>
<td>Dev, SIT, Hotfix</td>
<td>Admin</td>
</tr>
<tr>
<td>Configuration Manager</td>
<td>• Ensures adherence to configuration management policies.</td>
<td>All</td>
<td>Admin</td>
</tr>
<tr>
<td></td>
<td>• Provides Subversion access.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Responsible for trunk/branch creation for new releases and service packs.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Responsible for providing tag/label for release and code drops.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Ensures code drop tag is not modified after specified point in time.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Salesforce Admin</td>
<td>• Provides requisite access to Salesforce users.</td>
<td>All</td>
<td>Admin</td>
</tr>
<tr>
<td></td>
<td>• Provides snapshot reports (for metadata comparison purposes).</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Sandbox creation and refreshes.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Data loads.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Code migration to the System Integration Test (SIT), Performance Quality Testing (PQT), User Acceptance Testing (UAT), Training, and Prod environments.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Role</td>
<td>Key Responsibilities</td>
<td>Sandbox Type</td>
<td>Sandbox Access Level</td>
</tr>
<tr>
<td>--------------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>---------------</td>
<td>---------------------</td>
</tr>
<tr>
<td>Test Team</td>
<td>• Creates test plan and test scripts applicable for the release.</td>
<td>All</td>
<td>End User Level</td>
</tr>
<tr>
<td></td>
<td>• Performs PQT on developed product.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Reports defects.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Support Team</td>
<td>• Supports ongoing production issues.</td>
<td>Production,</td>
<td>Delegated Admin</td>
</tr>
<tr>
<td></td>
<td>• Troubleshoots issues reported.</td>
<td>Training, UAT,</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Reproduces issue in the training/full copy sandbox.</td>
<td>Hotfix</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Tests and validates hotfix.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Roles and Responsibilities in the Incident Resolution End-to-End Process

Day-to-day end user support is critical to the overall success of the platform and from the end user experience point of view. Very much similar to the overall development and deployment process, team members and their roles are critical in incident resolution. The overall program benefits from a well-defined process and clearly defined roles and responsibilities. The incident management process also helps the development team fully focus on various projects in flight while support resources manage day-to-day support with a clearly defined escalation process (tiered support model). The following table illustrates various roles in the incident resolution process:

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>End User</td>
<td>• Reports issue through well-defined process and tool; for example, reporting via a portal (submitting a case or sending an email). We highly recommend a case management process.</td>
</tr>
<tr>
<td></td>
<td>• Follows up on the issue.</td>
</tr>
<tr>
<td></td>
<td>• Tests reported issue in the sandboxes.</td>
</tr>
<tr>
<td></td>
<td>• Confirms the closure of the issue.</td>
</tr>
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</table>
### Roles and Responsibilities in the Incident Resolution End-to-End Process

Day-to-day end user support is critical to the overall success of the platform and from the end user experience point of view. Very much similar to the overall development and deployment process, team members and their roles are critical in incident resolution. The overall program benefits from a well-defined process and clearly defined roles and responsibilities. The incident management process also helps the development team fully focus on various projects in flight while support resources manage day-to-day support with a clearly defined escalation process (tiered support model). The following table illustrates various roles in the incident resolution process:

<table>
<thead>
<tr>
<th>Role</th>
<th>Responsibilities</th>
</tr>
</thead>
</table>
| Support Team       | - Logs the issue.  
                     | - Reproduces the issue in the Full Copy Sandbox. The Support Team often has a delegated admin to Production environment where a team member could try to follow steps as an end user.  
                     | - Follows up with the end user for any additional details.  
                     | - Escalates the case to the next level of support (admin or designated developer) for fix.  
                     | - Coordinates efforts to get issue fixes in sandboxes.  
                     | - Communicates with end users with the progress and estimated delivery date of the fix.  
                     | - Closes the issue.  
| Test Team          | - Tests issues in various sandboxes as defined by the incident management process.  
| Admin              | - Fixes issues in the Hotfix environment and Production as per the deployment process (for configuration related issues.)  
| Developers         | - Troubleshoots and fixes development related issues.  
                     | - Coordinates with the Release Manager to promote changes in the sandboxes as per the defined Hotfix process.  
| Environment Manager| - Coordinates efforts in code/config migration among Full Copy/Training, Hotfix, and other sandboxes based on fixes getting deployed. This process ensures that a production issue getting fixed is not reintroduced and that the fix is patched/merged in all environments.  
| Release Manager    | - Identifies the date and time to promote the fix in Production.  
                     | - Deploys the fix in Production.  

---

Development Lifecycle and Deployment Architecture Resource Guide
<table>
<thead>
<tr>
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<th>Responsibilities</th>
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</table>
| End User        | • Reports issue through well-defined process and tool; for example, reporting via a portal (submitting a case or sending an email). We highly recommend a case management process.  
• Follows up on the issue.  
• Tests reported issue in the sandboxes.  
• Confirms the closure of the issue. |
| Support Team    | • Logs the issue.  
• Reproduces the issue in the Full Copy Sandbox. The Support Team often has a delegated admin to Production environment where a team member could try to follow steps as an end user.  
• Follows up with the end user for any additional details.  
• Escalates the case to the next level of support (admin or designated developer) for fix.  
• Coordinates efforts to get issue fixes in sandboxes.  
• Communicates with end users with the progress and estimated delivery date of the fix.  
• Closes the issue. |
| Test Team       | • Tests issues in various sandboxes as defined by the incident management process.                                                                                                                                 |
| Admin           | • Fixes issues in the Hotfix environment and Production as per the deployment process (for configuration related issues.)                                                                                           |
| Developers      | • Troubleshoots and fixes development related issues.  
• Coordinates with the Release Manager to promote changes in the sandboxes as per the defined Hotfix process.                                                                                                     |
| Environment Manager | • Coordinates efforts in code/config migration among Full Copy/Training, Hotfix, and other sandboxes based on fixes getting deployed. This process ensures that a production issue getting fixed is not reintroduced and that the fix is patched/merged in all environments. |
| Release Manager | • Identifies the date and time to promote the fix in Production.  
• Deploys the fix in Production.                                                                                                                                                                               |
RACI (Responsible, Accountable, Consulted, Informed) Matrix

RACI is an acronym for:

R = Responsible: owns the project/program/initiative

A = to whom “R” is Accountable. Person who must sign-off or approve.

C = to be Consulted – the one who must be consulted for advice.

I = to be Informed – the one who should be informed about the success or issues but not necessarily consulted.

A complex environment and matrix-driven organization could benefit from defining a RACI Matrix. The RACI Matrix helps define the role of various individuals at the program level. It helps with transparency and alignment, improves on decision-making, and establishes accountability. Variations of the RACI matrix could be established at project, program, and/or at the Enterprise level. A sample of RACI Matrix (or also known as RACI Chart) is illustrated below.

Here are a few techniques or potential steps to develop a RACI Matrix:

- Identify major processes and sub-processes. Activities should be listed in the first column of the matrix.
- Identify all the roles and list them in the header of your chart.
- Fill out the matrix with R, A, C, I for each activity and role.
- Resolve overlaps if there are any.
It is okay to have more than one role for a few activities. For example, a business-type role could be R (Responsible) as well I (Informed) for a release.
Request a Practice Org

To request a Practice Org that contains information from some of the Build Materials, please click [here](#) to open a case.

**Select Question Type:** Architect Support

**Question Detail:** Request Practice Org

![alert]

**ALERT:** If you are not active within your practice org for 6 months, it may be deactivated.
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- Looking to connect with others that have the same interest?

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